

SUMMER DAY CAMP

2022



47120 Romeo Plank Rd., Macomb, MI 48044 (586) 286-7076

Tammy Joyce - Summer Day Camp Director
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Welcome to Immanuel Summer Day Camp (SDC)! Our staff knows how important our summer program is to all of you, and we are doing our best to make informed decisions regarding summer care. The safety of our campers and staff takes precedence over everything. We will continue to follow the recommendations from LARA ([State of Michigan Child Care Guidelines](#)) very closely in order to maintain a safe and healthy environment for everyone here at Immanuel.

Please take the time to read over all information provided in this packet. It is very important and mandatory that **ALL** rules are followed considering restrictions and guidelines that need to be in place in order for us to run our camp safely and in the best interest for us all.

SUMMER CAMP DATES AND TIMES:

- ***First Day:*** Monday, June 13
- ***Last Day:*** Thursday, August 11
- **Monday – Thursday opening at 7:30 am and closing at 5:30pm**
- **CLOSED Monday July 4, and for VBS July 18-22**

SUMMER DAY CAMP RATES:

Hourly Rates

- \$6 per hour for each child
- \$5 per hour for each additional sibling
 - 3 hour minimum - if your child is in attendance for less than 3 hours you will automatically be charged for 3 hours.
 - “Late” pick up fees (\$1 per minute) will be automatically applied to your bill accordingly.

Registration Fees

- \$30 registration fee per child - This fee includes a camp T-shirt, a daily snack, and all supplies needed.
- \$20 one-time, application fee through FACTS for families who are registering for SDC for the first time.

- **NOTE:** If your child is enrolled at Immanuel for preschool, K8, or attended Summer Day Camp last year (2021), families are not charged this \$20 fee.

SDC Billing/Payments through FACTS

- All billing will take place through FACTS and is managed by Immanuel's Business Office.
- Each family will have an account in FACTS and must set up auto payment via bank account or credit card (processing fees apply to credit card).
- Families are invoiced every 2 weeks and payment will be automatically deducted from the payment method you provided in your FACTS account.
- Families who still have a balance at the end of each 2 week period will be suspended from attending SDC until balance is paid in full.
- For all billing questions please contact our business office at (586) 286-4231, ext 401 or email jstone@immlutheran.org

DAILY SCHEDULE AND ACTIVITIES:

Children will be assigned to specific age groups with one Camp Leader and one volunteer. We will rotate to different, FUN activities throughout the day.

- 7:30 -9:30am - Check in, free play
- 9:30-10 am – Camp Talk, prayer, snack
- 10-10:30 Bible Time – either in CCGYM, Chapel, Worship Center, or outdoors

Activity Rotation (Arts/Crafts, Play, Walks, Science, Library/Reading

- 10:30-11:15 – 1st rotation
- 11:15-12:00 – 2nd rotation
- 12:00 - 12:45 – 3rd rotation
- 12:45-1:30 – Lunch
- 1:30-3:00 - Afternoon fourth rotation activity time
- 3:00 – 5:30 pm – Pick up begins, groups rotated between outdoor play and indoor play

DROP OFF & PICK-UP PROCEDURES:

- All drop off and pick-ups will take place at one location only. This will be at the East Worship Center Entrance. Summer Day Camp signs will be in place on the doors.
- A camp leader will be at the East Worship Center Entrance to help check in your child the first 2 weeks. After the 2nd week you will press the buzzer located next to the first door. Someone will speak with you over the intercom and open the far door on your right. You will log your child in on the Ipad Kiosk by the entrance with your child's individual FACTS ID number and someone will meet you at the doors to walk your child to our camp location.

IMPORTANT NOTE:

All drop off/pick-up times are **only allowed** during the times listed below. If no one responds, please be patient and continue to buzz. We may be assisting in other camp activities.

- Morning Drop Off - Between 7:30-9:00 am only
- Half Day Pick-Up or Afternoon Drop Off – Between 12:00 – 1:00 pm only
- End of Day Pick-Up – Between 3:00 – 5:30 pm only

LUNCH & SNACKS:

WE ARE A PEANUT FREE CAMP. NO PEANUT PRODUCTS ALLOWED PLEASE!

- Lunch will take place between 12:30 – 1:30 pm each day.
- Please send your child with a sack/bag lunch and water bottle **labeled** with your child's name on it. NO glass containers please.
- All water bottles will go home daily for cleaning and fresh water for next day.
- Your child will receive 1 snack and drink per day which will be provided in the AM.
- Please provide extra snacks for them to eat throughout the day in a separate Ziploc Bag with their name on it and labeled snacks only.

WHAT TO BRING:

- All children required to come to camp in a bathing suit if possible and sunscreen already applied at home.
- T-shirts and shorts can be worn over bathing suits. We will be having daily outdoor water playtime (weather permitting).
- Back pack (name labeled on all items - water bottle, bag lunch, snacks, tennis shoes/socks, extra clothes)
- Beach Towel labeled with name in a larger sturdy plastic bag (name on plastic bag also)
- **Do not bring** - stuffed animals, pillows, blankets, cell phones, or tablet/devices

LIMITED BUILDING ACCESS:

- Please try to designate one person to drop off and pick up on a daily basis to help us recognize person associated to your child.
- If there is a different pick-up person we need to be notified and they will show their DL to staff at pick up time. All pick up persons need to be listed in your FACTS registration information or we cannot allow them to pick up.
- Children will be assigned to specific age groups with one Camp Leader and one volunteer. We will rotate to different, FUN activities throughout the day.

FIELD TRIPS:

We may be taking field trips this year depending on guidelines. You will be notified a week in advance for sign up. These days will vary M-Th. There is a standard \$7 fee per child for all field trips and it will include bus ride, trip fee, Little Caesars Pizza and drink. Camp T-shirt will be worn and provided on field trip and special occasion days. On their last camp day we will get camper signatures and send home.

CLEANING AND SANITIZING:

We will continue to keep our SDC areas clean and follow all cleaning guidelines from [LARA](#). We will enforce all best handwashing practices daily as campers rotate between group times and day-to-day as always.

HEALTH AND EXTENDED TIME OUT FOR ILLNESS:

- Children who have a 100 degree temperature or higher, a cough, shortness of breath, chills, muscle pains, sore throat, nausea, vomiting or diarrhea will not be allowed to attend camp. **Please do not send child if any of these symptoms are present.**
- If these symptoms occur during camp, your child will be required to be picked up immediately and will be taken to a separate room to wait for pick up.
- Children must be symptom free for **24 hours** before returning to camp.
- If a family member is exposed to COVID-19, the child must wait 5 days before returning to camp.
- We will continue to follow the direction of the local health department and LARA, as needed.

Thank you for taking the time to read and please follow all instructions as needed. Continue to pray for our Camp and all the kiddos and staff as we continue to do our very best to make this another successful and awesome camp year! Please look for email updates in your FACTS account and Facebook posts/pictures on our private group link that will be provided in your welcome email. Be sure to request an invite, so I can add you in. God bless you and we look forward to seeing you all! ☺

For emergencies only, you can contact school office between 9am-3pm at (586) 286-7076 ext. 207.

SDC plans are all tentative based on enrollment and conditions. We reserve the right to cancel any section of our Summer Day Camp at any time.

